



Dear Parent/Guardian and Year 12 student

Year 12 Graduation Evening – Tuesday 5 December

It is my pleasure to invite you to the Year 12 Graduation Evening, which will be a very special evening for students, parents and staff. The evening is a formal occasion when prizes are awarded and each Year 12 student receives a College Graduation Certificate. As is our tradition, Year 12 students will wear College academic gowns and graduation sashes.

This year's Graduation Evening will be held in the College Sports Centre. Admission will be by ticket only. This year, we are delighted to be able to offer up to six complimentary tickets per family for use by parents/legal guardians/other family members/friends. Graduating students will be seated together separately and do not require a ticket.

To reserve your complimentary tickets, please click on the 'Lake Joondalup Baptist College Year 12 Graduation Ticket Reservation Form' link available from the home page of the College website www.ljbc.wa.edu.au. You will need to complete this electronic form to reserve your tickets by Wednesday 8 November.

The allocated complimentary tickets will then be available for collection at Student Reception from Friday 10 November. Students are reminded to return all items belonging to the College and all outstanding attendance notes before collecting their tickets.

For those friends and family members who would like to be part of the Graduation Evening but will not be able to attend due to seating limitations, illness, distance or similar, the Graduation Evening will be web streamed via the internet, which means that the ceremony can be watched live via computer anywhere in the world. The link to the web stream will be available on the home page of the College website www.ljbc.wa.edu.au under the *Keeping you informed* tab. The web streaming will commence at 7.30pm. We hope your family enjoys this special arrangement.

Year 12 students will need to report to their Head of House at **6.15pm** in order to prepare for the evening and to receive a final briefing. Year 12 students are required to wear winter uniform (blazer/jumper not required), and are to report to their Head of House in the following rooms:

Lancier students to Sports Centre Rm SCL1 James students to Sports Centre Rm SCL2
Batavia students to Sports Centre Rm SCU1 Cumberland students to Sports Centre Rm SCU2
Windsor students to Sports Centre Rm SCU3 Arcadia students to Sports Centre Rm SCU4

It is an expectation that each student's personal presentation is of the highest standard. Please read the enclosed reference sheet for information regarding the expected standards.

This letter also includes important dates for your calendar.

As admission to the Year 12 Graduation Evening will be by ticket only, please ensure that you bring your tickets on the night. Unfortunately, we will be unable to admit anyone without tickets. Guests with tickets may enter the Sports Centre from 6.45pm, and are asked to be seated by 7.15pm.

Following the Graduation Ceremony, Year 12 students will be issued with a Graduation bag, which will include a College Reference. Light refreshments for graduating students and their guests will be provided after the Graduation Ceremony in the Sports Centre Conference Room. A professional photographer will be available during supper for family photos upstairs on the mezzanine level in the Sports Centre. The individual formal photographs which were taken of graduating students in August will be available for order, together with any additional photos taken during the Graduation Evening.

2017 Impressions magazine

The 2017 *Impressions* magazine will be published and distributed early in Term 1 2018, so that we can include student prize-winners, photographs and reports about end of year College events, including the Graduation Evening. Information regarding when *Impressions* will be available for the Class of 2017 students to collect from College Reception, will be posted on the College website at the beginning of next year.

Please contact Mrs Brooke Howard if you have any queries regarding the planning/organisation for Graduation Evening, either by telephoning College Reception on 9300 7444, or by emailing events@ljbc.wa.edu.au.

I look forward to seeing you on what is always a very memorable and special occasion. Our best wishes are extended to our Graduating Year 12 students; they are a remarkable group of young people.

Yours sincerely



Dawn Clements
College Principal

20 October 2017

Enc: Information sheet

Important dates for your calendar

By Wednesday 8 November

Each family is asked to complete the 'Lake Joondalup Baptist College Year 12 Graduation Ticket Reservation Form' available from the home page of the College website. The initial allocation is 6 complimentary tickets per family.

You may request additional tickets; we will confirm by Friday 10 November whether additional tickets are available. *Please note: the graduating student does **not** require a ticket.*

Friday 10 November

Complimentary tickets available for collection from Student Reception, subject to completion of Clearance Process

Friday 24 November

Last day to collect complimentary tickets from Student Reception

Tuesday 5 December – Graduation Evening

- 6.15pm Students arrive in formal winter uniform; proceed straight to House rooms for important briefing
- 6.45pm Sports Centre open to guests with tickets (*please note there is no allocated seating*)
- 7.15pm All guests to be seated in the Sports Centre
- 7.30pm Graduation Evening commences with formal procession of staff and graduating students
- 9.45pm Light refreshments for Graduates and their guests
Photographer available upstairs on the mezzanine level for Graduate/family photos



Graduation 2017

Please read this reference checklist to assist students to meet the expected standards of appearance for Graduation. Please note that if a student does not meet the College uniform and appearance standards, the student may not be permitted to participate in the Graduation Evening.

Winter uniform *Note: navy jumper, cardigan and blazer are not compulsory for the evening*

Boys

Light blue tuck-in shirt, College tie (with stripes), grey trousers, College socks, black lace-up school shoes, plain navy or black belt.

Girls

Light blue over-shirt, College tie (with stripes), pleated skirt (hem to touch the top of the knee cap while standing), navy 40-70 denier tights, black lace-up school shoes.

Hair

- natural hair colour, conservative style, well groomed, neat, clean
- even length
- all hair that can be should be tied/clipped back, including fringes
- accessories - plain black, navy, light blue, yellow or gold
- moderate hair products and styles
- minimum of number one haircut (no shaved heads)

Grooming

- a light cover of foundation is the only make-up acceptable
- clear lip gloss only
- nails - conservative length; clear nail polish only; no coloured false or coloured shellac nails
- all boys should be clean shaven
- one piercing on the lower earlobe
- no visible tattoos

Jewellery

- one small plain stud or sleeper that rotates through the ear lobe
- a watch