



Dear Parents/Guardians and Year 12 student

### **Year 12 Graduation Evening – Wednesday 5 December**

It is my pleasure to invite you to the Year 12 Graduation Evening, which will be a very special evening for students, parents and staff. The evening is a formal occasion when prizes are awarded and each Year 12 student receives a College Graduation Certificate. As is our tradition, Year 12 students will wear College academic gowns and graduation sashes.

This year's Graduation Evening will be held at the HBF Arena. Admission will be by ticket only. This year, we are delighted to be able to offer up to six complimentary tickets per family for use by parents/legal guardians/other family members/friends. Graduating students will be seated together separately and do not require a ticket.

To reserve your complimentary tickets, please click on the 'Lake Joondalup Baptist College Year 12 Graduation Ticket Reservation Form' link available from the home page of the College website [www.ljbc.wa.edu.au](http://www.ljbc.wa.edu.au). You will need to complete this electronic form to reserve your tickets by Wednesday 7 November.

The allocated complimentary tickets will then be available for collection at Student Reception from Friday 9 November. Students are reminded to return all items belonging to the College and all outstanding attendance notes before collecting their tickets.

For those friends and family members who would like to be part of the Graduation Evening but will not be able to attend due to seating limitations, illness, distance or similar, the Graduation Evening will be web streamed via the internet, which means that the ceremony can be watched live via computer anywhere in the world. The link to the web stream will be available on the home page of the College website [www.ljbc.wa.edu.au](http://www.ljbc.wa.edu.au) under the *Quick Links* tab. The web streaming will commence at 7.30pm. We hope your family enjoys this special arrangement.

Year 12 students will need to arrive at the HBF Arena (New Basketball Stadium) by **6pm** in order to spend time with their families during our Sundowner, prior to receiving a final briefing on their Graduation Evening at 6.30pm. Year 12 students are required to wear winter uniform (blazer/jumper not required).

It is an expectation that each student's personal presentation is of the highest standard. Please read the enclosed reference sheet for information regarding the expected standards.

This letter also includes important dates for your calendar.

As admission to the Year 12 Graduation Evening will be by ticket only, please ensure that you bring your tickets on the night. Unfortunately, we will be unable to admit anyone without tickets until all ticketed guests have been seated. Guests with tickets may enter the HBF Arena (New Basketball Stadium) for the Sundowner event starting at 6pm. We will ask everyone to be seated in the main arena by 7.15pm for the formal Graduation Ceremony commencing at 7.30pm.

Following the Graduation Ceremony, Year 12 students will be issued with a Graduation bag, which will include a College Reference. A professional photographer will be available prior to and during the Sundowner event from 5.30pm and after the Graduation Ceremony for family photos. The individual formal photographs which were taken of graduating students in August will be available for order, together with any additional photos taken during the Graduation Evening. Hot beverages for graduating students and their guests will be provided after the Graduation Ceremony in the New Basketball Stadium.

### **2018 Impressions magazine**

The 2018 *Impressions* magazine will be published and distributed early in Term 1, 2019, so that we can include student prize-winners, photographs and reports about end of year College events, including the Graduation Evening. Information regarding when *Impressions* will be available for the Class of 2018 students to collect from College Reception will be posted on the College website at the beginning of next year. *If a graduating student still has a sibling at the College in 2019, their copy of Impressions will be sent home with their sibling.*

Please contact Mrs Brooke Howard if you have any queries regarding the planning/organisation for Graduation Evening, either by telephoning College Reception on 9300 7444, or by emailing [events@ljbc.wa.edu.au](mailto:events@ljbc.wa.edu.au).

I look forward to seeing you on what is always a very memorable and special occasion. Our best wishes are extended to our Graduating Year 12 students; they are a remarkable group of young people.

Yours sincerely



Daryl Pollard  
College Principal

24 October 2018

Enc: Information sheet

## **Important dates for your calendar**

### **By Wednesday 7 November**

Each family is asked to complete the 'Lake Joondalup Baptist College Year 12 Graduation Ticket Reservation Form' available from the home page of the College website. The initial allocation is 6 complimentary tickets per family.

You may request additional tickets; we will confirm by Friday 9 November whether we have any spares. *Please note: the graduating student does **not** require a ticket.*

### **Friday 9 November**

Complimentary tickets available for collection from Student Reception, subject to completion of the Clearance Process

### **Friday 23 November**

Last day to collect complimentary tickets from Student Reception

### **Wednesday 5 December – Graduation Evening**

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|--------|---|
| 6pm    | Year 12 students arrive in formal winter uniform<br>Guests arrive ( <i>please note the photographer will be available for professional family photos from 5.30pm</i> )<br>Sundowner event commences – canapés and refreshments provided |
| 7pm    | Main arena open to guests with tickets ( <i>please note there is no allocated seating</i> )   |
| 7.15pm | All guests to be seated in the main arena   |
| 7.30pm | Graduation Evening commences with formal procession of staff and graduating students  |
| 9.45pm | Hot beverages available for Graduates and their guests<br>Photographer available in the New Basketball Stadium for Graduate/family photos   |

## Graduation 2018

Please read this reference checklist to assist students to meet the expected standards of appearance for Graduation. Please note that if a student does not meet the College uniform and appearance standards, the student may not be permitted to participate in the Graduation Evening.

**Winter uniform** *Note: navy jumper, cardigan and blazer are not compulsory for the evening*

### Boys

Light blue tuck-in shirt, College tie (with stripes), grey trousers, College socks, black lace-up school shoes, plain black belt.

### Girls

Light blue over-shirt, College tie (with stripes), pleated skirt (hem to be 5cm above the knee cap while standing), navy 40-70 denier tights and black lace-up school shoes.

### Hair

- natural hair colour, conservative style, well groomed, neat, clean
- blended hair length
- all hair that can be, should be tied/clipped back, including fringes covering the face
- accessories - plain black, navy, light blue, yellow or gold
- moderate hair products and styles
- minimum of number two haircut (no shaved heads)

### Grooming

- a light cover of foundation is the only make-up acceptable
- clear lip gloss only
- nails - conservative length; clear nail polish only; no coloured nails
- all boys should be clean shaven
- one piercing on the lower lobe of the ear
- no visible tattoos

### Jewellery

- one small plain stud or sleeper that rotates through the ear lobe
- a watch